



Transition to Workday for HR



KEY DATES TO REMEMBER

- Registration Training: April 20-24
- Training Delivered: May 20-24
- Workday Go Live: July

RECRUITMENT PROCESS

Recruitment Committee members will be able to view and approve candidates

TIME TRACKING

9 month fiscal year will only need to report time off
12 month fiscal year

TRAINING AND SUPPORT

Training materials will be available on the Workday Learning Center
Asynchronous training available

EXPENSES

Submitting expenses through a transparent online process

