## Graduate Student Handbook

Eligible students who wish to enroll as non-degree graduate students (not formally admitted to a graduate degree program) are *not* required to complete a formal application for admission and may schedule up to two graduate classes per term. These students must have official transcripts sent to the Graduate School from the baccalaureate- granting institution specifying their

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#### Due to Inactivity:

Students admitted and matriculated into a graduate degree program must complete at least one SU graduate course in a calendar year (including the fall, winter, spring and summer terms) to maintain their admitted status. Previously admitted students who fail to complete at least one SU graduate course in a calendar year may be considered for readmission to their graduate degree program. Students

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There is a processing fee for readmission for students that have been dismissed for academic deficiencies.

#### Due to New Graduate Program:

Students who have been inactive or dismissed for academic deficiency may apply for a different graduate degree program than one from which they were dismissed. Students must apply for this new graduate degree program through the Graduate School and pay the appropriate application fee.

To receive academic credit for coursework, students must be officially registered. Students must register during the registration periods indicated in

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the number of semester hours of instruction, so that a decision can be made in advance regarding the acceptability of the course for transfer. In each case, the student

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Detailed procedures for official withdrawal from the University and official dropping of courses, including deadlines for submitting the forms necessary for the disbursement of refunds, are available on the University Web site at: <a href="www.salisbury.edu/registrar">www.salisbury.edu/registrar</a> and <a href="www.salisbury.edu/qullnet">www.salisbury.edu/qullnet</a>.