

Graduate Council Meeting Minutes

Thursday, September 20, 2018 AC 401

MEMBERS PRESENT:

Richard Bowler, History
Michelle Bracken, CHHS Rep.
Christina Bradley, Henson Rep
Doug DeWitt, Ed Leadership and Chair
Jillian Duryea, GSC Rep
Kara French, Fulton Rep
Clifton Griffin, Dean of Graduate Studies
Jennifer Jewell, MSW
Brittany Kesteven, OGS
Laura Marinaro, MSAT
Karen Olmstead, Provost
Dana Price, BIO
Jessica Scott, OGS
Christopher Vilmar, English, Faculty Senate Liaison
Diana Wagner, MED

Star Weaver, MAT
Joyce Wienczek, REED
Dorothea Winter, DNP/Nursing

MEMBERS ABSENT:

Aaron Basko, Admissions
Yvonne Downie Hanley, M.B.A.
Maida Finch, Seidel School Rep
Judith Franzak, Ed.D.
Stuart Hamilton, GIS
Toran Hansen, CADR
Jacqueline Maisel, Registrar
Tom Pellingier, AHPH

I. Call to Order 3:31pm

II. Introduction of Members

III. Minutes

The May minutes were unanimously approved.

IV. Graduate Curriculum Committee (GCC) Membership

GCC members will be Dana Price (Chair), Michelle Bracken and Diana Wagner. Jackie Maisel, Christine Smith and Jessica Scott will also participate.

V. Curriculum

BIOLOGY Change to Graduate Program

- o BIO 501 Course is not rigorous enough and is being dropped.
- o BIO 508 Replacing BIO 501.
- o D. Price recommended approval and it was seconded then unanimously approved.

BIOLOGY Change to Graduate Program

- o BIO 518/519 Courses not being taken and are being dropped.
- o BIO 520 New course which includes CV/Resume writing, library resources, etc. 1 credit Not in core but required.
- o D. Price recommended approval and it was seconded then unanimously approved.

VI. TOEFL Scores/International Applicants Doug DeWitt

D. DeWitt would like to consider current ELI students. If data shows that ELI participation equals success in our programs, do applicants still need to take the TOEFL?

There were concerns among GC that the validity of ELI scores have yet to be verified as reliable. There is hesitation about lowering standards until there is proven data that students completing our ELI program can be successful in our programs.

The Provost will reach out to Brian Stiegler about these concerns. The TOEFL should not be a barrier but we must ensure incoming students can succeed.

IV. GA Hours Diana Wagner

There is concern that Graduate Assistants are struggling balancing their work schedule and class schedule and that they may be working more than 20 hours in a week.

Must have some flexibility, especially with TAs.

Supervisors may need some refresher on the rules and the limitations to weekly work schedules.

V. Library Facilities and Faculty Support Diana Wagner/Judith Franzak

D. Wagner would like an update on the library situation. She has been repeatedly told that a classroom with laptops cannot be used after 5pm because there is no classroom support available after 5pm.

C. Griffin did follow-up with library staff after last meeting. Wonders if there is some miscommunication since other classes are utilizing the space.

GC will write a resolution and submit to the library in hopes of a solution.

VI. Incomplete Grades Michelle Bracken Tabled by M. Bracken.

VII. Update to GC Bylaws Doug DeWitt

Faculty Senate Elections and Membership Committee had questions regarding school representative which does not match the language in the GC bylaws.

This was discussed at the time of bylaw review and it was decided to match the Faculty Senate wording. At the time of bylaw voting, Faculty Senate had not made their changes. GC now needs to address the bylaws so all language is consistent.

D. DeWitt asked J. Scott to work on the online vote to send to all grad faculty.

VIII. Grad Student Research Presentations Doug DeWitt

There is a strong undergraduate research presence on campus. Is GC satisfied with graduate opportunities?

GC members confirmed that they are pleased with graduate opportunities with things such as

to other disciplines.

Other members agreed that campus research opportunities

