APC Suggested Revised Policy with Additions Suggested in FS Motion (shown in yellow highlight):

Suggested Revisions to

- 4. Staff and their immediate supervisors, with appropriate support from HR, shall work together to develop reasonable accommodations. Staff who will not be present when they are expected to perform duties will need to request to use annual leave, personal leave, unpaid leave, or leave without pay in accordance with Section III of the <u>SU Staff Employee Handbook</u>. (note this link just goes to the handbook, not directly to section III)
- 5. Staff who are not satisfied with the accommodations provided may follow the SU Policy on Grievances for Exempt and Nonexempt Staff Employees as provided in Section II of the <u>SU Staff Employee Handbook</u>. (note this link just goes to the handbook, not directly to Section II) If any party involved in this grievance process, at any time during the grievance review process, has concern that the staff member was treated with distinction, preference, or detriment as compared to others

attending class or completing activities in the manner designed for the class. Thus