Resolved, that the Faculty Senate approve the attached procedures for early application for promotion, and forward them to the Provost for inclusion in the Faculty Handbook [in section 2].

Appended procedures: Guidelines to Request Early Application for Promotion

Guidelines to Request Early Application for Promotion

Edit Ch. 2: Faculty Appointment, Rank, Tenure and Promotion as follows (items A, B, and C)

Associate

Professor new language provided in item 2 (shown in red):

Associate Professor

А.

1. The earned doctorate, or recognized terminal degree in the field of specialization from a regionally accredited or internationally reputable foreign institution. In extraordinary circumstances, the President, after consultation with the appro2(0)-1(9)i.A49016 rg0180149016 RG[(c)-13(i)-1(9))

insert the new language provided in item 2 (shown in red):

Professor

- The earned doctorate or recognized terminal degree in the field of specialization from a regionally accredited or internationally reputable foreign institution. In extraordinary circumstances, the President, after consultation with the appropriate faculty committee at the institution, may waive the criterion of the earned doctorate.
- A minimum of ten years of full-time university/college teaching experience and at least seven years in the associate professor rank. Exceptions should be made rarely. For procedure, see <u>Guidelines to Request Early Application for Promotion</u> under Procedures for Promotion of Faculty. [if possible, add link to Chapter 2, Procedures for Promotion of Faculty, Guidelines to Request Early Application for Promotion]
- 3. Excellence in teaching.
- 4. Evidence of scholarly contribution in the area of specialization including, but not limited to, such activities as research, publication, participation in the programs of professional societies, work toward diversity, equity, and inclusion of underrepresented groups, or professionally recognized performance in the arts.
- 5. Participation in the activities of the academic community at the department, school, and

B.

A faculty member may choose to seek approval to apply early for promotion to the next rank (e.g., from Assistant to Associate Professor or Associate to Professor). To meet approval for early application for promotion, a faculty member should consult the Chair/Director of their department/school and receive formal written approval from

- 1. A majority of the department/school Tenure and Promotion Committee
- 2. The Chair/Director of the department/school, and
- 3. The Dean of the school/college

Letters from each of the above three entities should be sent to the Provost by June 1, who makes the final decision about whether the Faculty member may apply for promotion early. The Provost will take these letters into consideration when making a decision about early promotion and notify the faculty member by mid-summer of the faculty member's desired year of eligibility whether they are able to apply early for promotion.

Early promotion should occur rarely, limited to cases where a faculty member has produced extraordinary work or requires promotion to fulfill an urgent need. Application for early promotion shall follow the regular cycle for promotion processes.